

GROUP DELIVERY



WHAT DOES IT MEAN?

Group deliveries are multiple orders delivered to a single address – it's neighbourhoods working together!

Your Group must be registered with us before anyone places their order – more on that below. Once the Group is registered, each household places and pays for their order separately, and each order is packed into separate, labelled bags. We deliver all the orders for your Group to the Coordinator on a specific day, then that household arranges collection/distribution to the rest of their Group. Many of our Groups have set up WhatsApp groups, or similar, to make these arrangements.

There is no minimum value for single orders, but the total Group order must be £30 or more to qualify for free delivery. This means that someone who only needs one loaf can benefit from delivery as well as households ordering a larger range of products. This is a way for you to support the more vulnerable people in your area by receiving and distributing orders for them.



HOW TO REGISTER A NEW GROUP

Your Group will need to be registered before individuals can place an order, so you will need to identify a Group Coordinator.

Group Coordinators can register their Group here:

<https://forms.gle/NpKzbW4cEzsmvrf57>

After submitting the form, you will receive email confirmation of your group registration and how you can all go about placing your orders – this won't be immediate! The Group Coordinator will be responsible for communicating with members to provide the following information to be used by individual households when they order:

1. The Group name
2. The Group coupon code for free delivery / assigning their order to a specific delivery
3. The deadline date for individual orders to be made
4. The Group delivery date to select on the billing page calendar

We need 3 days' notice for orders, so we suggest that you assume 7 days between Group registration and your first delivery date, unless you are all super organised!

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DELIVERY DAYS

We deliver to different postcodes on different days. For example, if you live in S2, your delivery day is Thursday each week. This means that all Group members need to place their orders by midnight on Monday.

Our delivery days are subject to change as we adjust to the changing demands due to COVID-19. If there are any changes Group Co-ordinators will be contacted.

	TUE	WED	THU	FRI	SAT
S2, S3, S12			✓		
S7			✓		✓
S8, S14			✓		
S10, S11				✓	
S17, S18					✓

HOW DOES IT WORK IN PRACTICE?

Each household will place an order individually before the cut off time.

Select all the items you wish to buy and go to the basket page of our webshop. Input your Group coupon code and click 'Apply Coupon' to assign your order to the Group and receive free delivery. Make sure 'Free Shipping' is selected in your basket totals.

Go to checkout, and enter your billing and shipping details (these can be your personal address, not the Group delivery address as we already have that on file) Select the appropriate delivery date from the calendar view – only delivery days to your postcode will be visible.

Pay for your goods, you will receive an email confirmation of your order.

NB – only orders placed with a group coupon code and correct date will be delivered to that Group. We will not be aware that your order is assigned to a Group if you do not do this.

So, when your Group is ready to go, knock yourselves out ordering all the baked delights you desire at...

ARE YOU ALREADY PART OF A GROUP AND NEED HELP ORDERING? READ OUR MEMBER INFO SHEET

www.forgebakehouse.co.uk/shop

